

Commissioners of St. Mary's County Meeting Minutes (Tuesday, October 25, 2016)

Generated by Sharon Ferris on Tuesday, October 25, 2016

Members present

Commissioner President James R. Guy
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

1. WELCOME

Commissioner President Guy opened the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

Approval of Minutes

I move to approve the minutes of October 18, 2016 as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Approval of Consent Agenda

I move to approve the Consent Agenda as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. PROCLAMATIONS

A. RED RIBBON WEEK - (Southern Maryland Young Marines)

B. RETIREMENT - THOMAS MATTINGLY, JR. , Dept. of Emergency Services & Technology

C. RETIREMENT - OLIVER D. STEWART, Sheriff's Office

D. RETIREMENT - MARGARET "PEGGY" LEWIS, Dept. of Public Works & Transportation

3. PRESENTATION

DEPT. OF PUBLIC WORKS & TRANSPORTATION - Leonardtown Library & Garvey Senior Activity Center Replacement Facilities Update

Present: George Erichsen, Director, Dept. of Public Works and Transportation
Antonio Rebelo, AIA and Sr. Associate, Grimm and Parker Architect

Mr. Erichsen and Mr. Rebelo presented the progress to-date on the future Senior Center and Leonardtown Library.

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR NOVEMBER 1 & 15, 2016. THERE IS NO MEETING OF THE CSMC ON NOVEMBER 8, 2016.

B. BOARD OF EDUCATION - Request increase to FY2017 Budget by use of FY2016 Fund Balance \$2.5 million

I move to approve the Board of Education's request to increase their FY2017 Budget by use of their FY2016 Fund Balance in the amount of \$2,000,000 for reading textbooks and \$500,000 for maintenance projects, and sign the letter signifying the approval of this action.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - Memorandum of Understanding between the Commissioners of St. Mary's County and Advanced Life Support Unit, Inc.

I move to approve and authorize the Commissioner President to execute the Memorandum of Understanding between the Commissioners of St. Mary's County and Advanced Life Support Unit, Inc.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - Accepting Additional Funding for Exelon Grant

I move to accept additional funding for the Exelon Revenue Grant, Project OT1710 from Exelon Generation Company LLC on behalf of Emergency Services & Technology to be used to purchase and install an additional Radiological Monitoring Station in the amount of \$8,000 and

to approve the related budget amendment and to authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPT. OF RECREATION AND PARKS - Program Open Space Acquisition Application & Project Agreement

I move to approve and authorize Commissioner President Guy to execute the Program Open Space Acquisition Application and Project Agreement for the Fortier Farm Limited Partnership property (Snow Hill Farm) and execute the two related budget amendments: 1) closing a portion of the Parks Land Acquisition Project RP0604 and RP1404 and return the unspent funds and appropriation authority to the FIN17 Capital Reserve; and 2) to transfer budget authority from the FIN17 Capital Reserve to the Snow Hill Farm Property project RP1705.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. DEPT. OF FINANCE - Bay District Volunteer Fire Department (BDVFD) Request for \$590,000 Loan under the Fire & Rescue Revolving Loan Fund Program

I move to approve and authorize staff to prepare the necessary loan documents for a seven year loan for the Bay District Volunteer Fire Department in the amount of \$590,000 from the Fire & Rescue Revolving Loan Fund to assist in the purchase of a new Pierce Arrow XT Aerial Tower apparatus, and authorize the Commissioner President and Staff to execute the necessary documents, with the understanding that the County Attorney will have approved them for legal sufficiency prior to execution of the documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. DEPT. OF FINANCE - Budget Amendment to Realign County Departments' FY2017 Budget for Personal Services Accounts

I move to approve the budget amendment in the amount of \$187,000 realigning \$109,000 in County Departments' personal service accounts and transfer \$78,000 to the Commissioners' Emergency Reserve due to salary savings, and authorize the Commissioner President to execute the related document.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. COUNTY ADMINISTRATOR - Appointment to Boards, Committees and Commissions

I move to appoint the following person to Boards, Committees or Commissions with the term to expire as indicated.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

5. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

6. ADJOURN

The meeting adjourned 11:28 am.

Minutes Approved by the Commissioners of St. Mary's County on 11/1/16

SLF

Sharon Ferris, Senior Administrative Coordinator